

# User Guide to Remote E-Voting for General Meeting

### Abu Dhabi Securities Exchange (ADX) Clearing, Settlement & Depository

For more information 800239 www.adx.ae

For Any further Questions, Please contact Email: csd@adx.ae

Thank you for choosing Abu Dhabi Securities Exchange (ADX) Your Market of Choice

Follow us on  $adx_ae f$  f



# Mission

Vision

Choice

Your Market of

Be an innovative, attractive & transparent marketplace empowering UAE's economy

Value Transparency Integrity Customer Centric Efficency



## Chapter 1 **"SAHMI Digital Platform"** Individual Investors (Emirates ID Holders)



1. Log into **SAHMI** digital platform through ADX website or the SAHMI smartphone application

Username, Mobile or Email Password Login Forgot Password? Don't Have an Acce	or Scan Using SmartPass Mobile App	<ul> <li>2. Enter the username and password for the SmartPass account.</li> <li>(Please register if not registered)</li> </ul>
Username and Password	tication de Emirates ID	
My Portfolio	> 3. After betweer	successfully linking n SmartPass account and
My Services	, the inverse the redirect	stor number, you will be ed to SAHMI main page,
My Payments	kindly cl	noose "My Services" from au below.
My Service Requests	>	

#### Annual General Meeting

Meeting 3

AM

AM

Manazel PJSC 16-03-2020 10:30

16-03-2020 12:00 PM

16-03-2020 10:15

16-03-2020 11:30

Active

My AGM Meetings Symbol Name

AGM Meeting Title

Symbol Name

Meeting Start

Meeting End

Voting Start

Voting End

All

This service to participate in AGM meetings may by ADX remotely

Status

0

Active

۲

#### 4. Kindly select "Annual General Meeting" from the services list.

5. All available AGMs for the investor can be viewed here (kindly note that undematerialized certificates will not be reflected here), Kindly click on the meeting that you would like to participate in.

bol Name			Status	
		۲	Active	
AGM Meeting Title	Meeting 3			
Symbol Name	Manazel PJSC			
Meeting Start	16-03-2020 10:30 AM			
Meeting End	16-03-2020 12:00 PM			
Voting Start	16-03-2020 10:15 AM			
Voting End	16-03-2020 11:30 AM			

6. After clicking on the selected meeting, you can view all information about that meeting.

					AD	
10		English	فىرىية			
Company MANAZEL Shares in Total 15,000,000						
Manazel Real						شركة منازل
Atte	endance				Present	
Date. Time and Vena Mon, Mar 16 01:30 - ش.م.غ.	» ھئركة منازل العقار يا @AD		Info 2.4hrs before meeting 2.4hrs before meeting Refere Meeting Finh			
		60		in la second		
Shareholder محمد الزعابي 10,000,000 Sh 0528588500	ares					
11 Home	Agenda	) Vo	A A	Status		> Logoff

7. After clicking the above, you will be redirected to the remote E-voting page. Accessing the page will mark you as "present" automatically; meaning that you are participating in the meeting and counted in the quorum, this status can be adjusted as you see fit.



8. Kindly click on the voting tab as shown to start Remote E-voting.

		Vote Summary		
		RECALL ALL VOTES		
2. 2. Approval of the remuneration	of the members of the Board of	Directors' for the financial year 2019.		
Yes				
4. 3.Ratification of two new board :	appointment to fill the vacant po	osition subsequent to resignation of pro	vious two board members.	
Yes				
5. 1. Election of three directors to fi	ll in the vacancies in the Board o	of Directors		
5. 1. Election of three directors to fi معد معد معد	ll in the vacancies in the Board o	of Directors	30.00 % 3,000,000 30.00 % 3,000,000	
5 : L'Election of three directors to fi gue tata (m) any glue dat	II in the vacancies in the Board o	of Directors	2000 % (2000)00 2000 % (2000)00	
د ، L Bection of three directors to fi وه الله الله معني بالله الله	II in the vacancies in the Board o	0 Directors	9000 % (2000000 9000 % (2000000	

9. After finishing the voting process, make sure to save your votes.



10. In case you would like to change your casted votes, kindly go to voting summary page and click on "Recall All Votes". Investors can also attend and submit E-votes remotely on behalf of their minors – below 21 years. Follow the steps below:





## Chapter 2 Remote E-Voting Platform

User Guide - Remote E-voting Page 10

Welcome to AGM
.Access
TTS eVote application using
URL <u>http://evoting.adx.ae//</u>
MeetingAttendances/LoginView/
<u>?token=</u> with security
code

1. You will receive a SMS/E-mail with a URL to the company's AGM.

	ABU DHABI SECURITIES	ام حسوق ام و مستجن الکوراق التالیت EXCHANGE
	English	العربية (
Security Code		
and the second	Sec. 1. 1. 1.	
(M)	AG. E	nter symbols
	LOGIN	
Investor Num	ber	-
Name		
Name		
Name		
Name Shares 500,000	n.	

2. Kindly click on the URL, and input the security code provided with the SMS/E-mail as well as the symbols for authentication.

3. After clicking the above, you will be redirected to the remote E-voting page. Accessing the page will mark you as "present" automatically meaning that you are participating in the meeting and counted in the quorum, this status can be adjusted as you see fit.



4. Kindly click on the voting tab as shown to start Remote E-voting.



5. After finishing the voting process, make sure to save your votes.



6. In case you would like to change your casted votes, kindly go to voting summary page and click on **"Recall All Votes".** 

